



VACANCY

REFERENCE NR	:	VAC02177/21
JOB TITLE	:	Senior Manager External Reporting Fixed Assets
JOB LEVEL	:	D4
SALARY	:	R 657 444 - R 986 167
REPORT TO	:	HOD Financial Accounting
DIVISION	:	Finance
Department	:	Financial Accounting
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage and oversee the effective functioning of the Fixed Assets, Tax, Financial Reporting and Audit as well as the Financial Risk, Governance and Compliance functions and ensure delivery against set targets for said functions in accordance with the relevant legislation and accounting standards.

Key Responsibility Areas

- Manage and empower staff to enable them to deliver on their performance goals to ensure the department achieves its objectives;
- Manage policies and procedures for the environment and ensure compliance with applicable legislation;
- Manage Certification for the function to facilitate achievement relevant certifications;
- Manage and coordinate the departmental risk assessment and develop and implement and monitor performance against action plans to manage risks to acceptable levels;
- Review Operating Level Agreements (OLA) and manage services in line with said OLA;
- Review and submit draft budget for the department and monitor performance against the budget;
- Perform detail reviews on reports to stakeholders to ensure accuracy and completeness of information submitted; and
- Effective management of external reporting and fixed assets environment.

Qualifications and Experience

Minimum: Qualified Chartered Accountant (SA) in the last 3 years.

Experience : 3-5 years' CA(SA) post article experience and also has a managerial background in a corporate or government environment that is required to comply with GRAP/IFRS.

Technical Competencies Description

Knowledge of: Outstanding knowledge of Generally Recognised Accounting Practice (GRAP) as well as good knowledge of International Financial Reporting Standards (IFRS); Knowledge of operating and capital budget concepts; Understanding of relevant legislation, including PFMA and Treasury regulations;

Knowledge of Financial Reporting and Analysis, Risk Management and Control, & Tax Accounting; Ability to review processes and draft appropriate policies and procedures; Human Resources management; Identification of and management of risk; Implementation and monitoring of internal controls; Oracle experience and knowledge will be a strong advantage; System processes; Ability to analyse reporting information and recommend corrective action; Experience in preparing financial schedules including disclosures as it relates to Financial reporting; Outstanding knowledge of the Income Tax Act, Value Added Tax Act and other tax related matters. A good understanding of the Public Financial Management Act (PFMA) and Regulations as well as a good understanding of the Companies Act. Skills: Financial Accounting, Customer Experience, Communicating and Influencing, Outcomes driven, Planning and Organising, Creative Problem Solving, and Decision-making.

Interpersonal/behavioural competencies: Active listening, Attention to Detail, Analytical thinking, Disciplined, and Stress Management.

Other Special Requirements

N/A

How to apply

Kindly send your CV to: Puleng.recruitment@sita.co.za

Closing Date: 05 May 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant's documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.
- CV's sent to incorrect email address will not be considered